



Todd Road Jail Health & Programming Unit
Project No. P6T13401
Material Testing and Special Inspection Services
Statement of Work



Project Description and Delivery Method

The Todd Road Jail Health & Programming Unit project, adjacent to the existing County jail, will provide 54,000 sf of special use housing, medical and mental health treatment, support services, and a secure corridor to the existing Jail. The special use housing will provide approximately 64 beds for mental health and medical treatment. The housing will include recreation areas, day rooms, visitation, medical mental health staff space, and support service.

The project Basis of Design is provided in Attachment A.

The project delivery method is design-build based on design standards and performance criteria. The Design-Builder selected to perform the work is Sletten Corrections of Nevada.

The TRJ Health & Programming Unit (HPU) project will be permitted by County of Ventura Building & Safety and the Office of the State Fire Marshal and constructed in Increments. In addition to the Authorities Having Jurisdiction (AHJ) listed above, the project is subject to Board of State and Community Corrections (BSCC) approval.

The overall project has been structured into three (3) packages for permitting purposes. The packages and a general description of them are:

- 1) Grading and Site Utilities
- 2) Vibro Pier Columns and Foundation Elements
- 3) Health & Programming Unit (HPU) – all remaining work

Scope of Services

Required Tests: Materials testing is as required by the construction documents and Title 24. These tests may include but are not limited to the following materials: concrete, soils, masonry, rebar, roofing, and steel. Some construction documents may require testing which may require a testing laboratory and though not directly required by Title 24, these must also be performed.

Required Special Inspections: Special inspection is as required by the construction documents and Title 24 and its referenced standards. These special inspections may include but are not limited to the following materials: concrete, soils, masonry, welding, and wood. Some construction documents may require additional special inspections and though not directly required by Title 24, these special inspections must also be performed.

Requirements of the Firm providing material testing and special inspection services:

1. Furnish labor, materials, apparatus, tools, equipment, transportation, and special services including required insurance as required for performing the required inspection, sampling and testing of materials and verifications of methods of construction and documentation in compliance with the requirements of the Contract Documents and AHJs.
2. The Special Inspector(s) will work under the direction of the County of Ventura Public Works Agency and its Project Manager and Inspector.
3. The firm shall be required to commit a working **Special Inspector Project Manager** who will be responsible for overseeing its team and all testing and inspections required for the project. This lead inspector will collaborate with the Project's Inspector of Record and with Design-Builder's Quality Assurance Manager. The Special Inspector Project Manager must have experience in overseeing testing and inspection programs for similar projects; must have excellent management and communication skills and the ability to work in partnership with the IOR's, Project Manager and the Design Builder.
4. All personnel proposed to work on the project shall be approved by the Agency, to verify qualifications, prior to them working on the project.
5. **All personnel proposed to work on the project are subject to Sheriff's site security clearance. See attachment F.**
6. The Special Inspector(s) will observe subcontractor's operations to ensure conformance with the Code and applicable standards including but not limited to: foundation concrete, building concrete and site concrete, reinforcing steel, structural steel and miscellaneous metal, fireproofing, water testing and specific site utility code required inspections and testing work. All services will be per Title 24 standards.
7. Special Inspector(s) will maintain all inspection and communication records in an organized manner and provide detailed records of all inspections. The inspector's records will provide thorough and timely documentation of the work inspected and will promptly identify all compliant and non-compliant construction and report deviations in construction.
8. The Special Inspector(s) will provide continuous, contact and/or other inspection of the work as required by the standards listed in the Code. The inspector shall provide periodic reports in frequency and format as required by Code.
9. The Special Inspector(s) will be required to attend construction meetings as necessary.

10. The Special Inspector(s) will coordinate with the IOR and the project management staff for providing supporting laboratory documentation and document logs as required for industry standard daily field reports. The use of electronic reporting will be required.
11. The Construction Special Inspection and Laboratory Testing firm shall have the professional qualifications and equipment to perform, evaluate and report the results of all tests and inspections required for the Construction Special Inspection and Laboratory testing.
12. Standard general liability insurance coverage is \$1,000,000 per occurrence, \$2,000,000 in general aggregate, unless other specific arrangements are made prior to entering into the contract.

Submission of Statement of Qualifications

Interested parties shall submit four (4) hard copies and an electronic copy (pdf preferred) of a statement of qualifications ***no later than 4:00 PM on Wednesday, 29 May 2019*** in the following format:

1. Cover letter
2. Firm's capabilities, identification of services to be subcontracted, and firm to be subcontracted to
3. Firm's experience on projects of similar type and scope
4. Proposed organizational structure
5. Proposed staff to be assigned and their qualifications
6. Firm's estimate of the level of effort required (manhours, # of tests, or other metric to measure level of effort)

Fee proposals are not requested at this time.

Statements of qualifications shall be evaluated by Agency staff and, if necessary, a short list of firms will be interviewed.

Statements of Qualifications shall be submitted to:

County of Ventura
Public Works Agency
Engineering Services Department
Attn: Matt Ehret
800 South Victoria Avenue #1670
Ventura, CA 93009-1670
matthew.ehret@ventura.org
805.654.3801

Attachments:

- A. Basis of Design
- B. Package 1 Site Utility and Grading Plans
- C. Package 2 Vibro Pier Columns and Foundation Elements Plans
- D. Package 3 conceptual plans
- E. Project Schedule
- F. Template for Consultant Service Contract
- G. Security Clearance Forms